



Summer Staff Job Descriptions

*Camp Ithiel exists to serve people through Jesus Christ
in a place apart for faith and personal development.*

General Qualifications:

- Must be a committed and joyful follower of Jesus.
- Must have a passion for working with youth.
- Must be motivated, hard-working, and servant-hearted.
- Must work well with others and be able to function as a member of a team.
- Must exhibit patience and grace while working with campers and staff/ volunteers.
- Must attend Staff Orientation.
- Must pass a state run background check.
- Must follow and enforce all Camp Ithiel policies.

Camp Counselor (Overnight Camps and/or Day Camps)

Responsibilities:

- Welcome all campers as they come for the week of camp.
- Provide leadership and guidance to all campers.
- Take primary responsibility for the health and well-being of campers.
- Enforce the rules and policies of camp.
- Serve as a Christian role model to campers in personal faith, worship, language, appearance, manners, and health habits.
- Complete tasks assigned by the Dean and Program Director (e.g. icebreakers, large group games, devotions, small group, etc.)

Qualifications:

- At least 18 years of age.
- Enjoy working with kids/ youth (experience preferred).
- Ability to work and be active outdoors.
- Able to multitask, lead games, Bible studies and other activities.

Worship Leader

Responsibilities:

- Decide songs for Morning Watch and Vespers.

- Rehearse worship songs before leading campers and staff.
- Introduce and teach campers new songs.
- Plan, organize and lead Morning Watch and Vespers with Chaplain.
- Prepare PowerPoint slides for song lyrics (or song sheets for campfires).
- Assist around camp when called upon.

Qualifications:

- At least 18 years of age.
- Experience playing guitar and singing.
- Willing to give up skinny jeans and scarves for summer.
- Able to communicate scriptural truth and speak into camper's lives.

Lead Photographer

Responsibilities:

- Take pictures just about every minute of the day.
- Edit and sort photos into folders.
- Upload pictures daily into the Summer albums on Facebook & Instagram
- Choose a "Photo of the Day" for posting.
- Create end of the week slideshow of photos for Friday dinner.
- Record videos for promotional materials (interviews, campers doing activities).
- Manage Facebook and Instagram posts & stories.
- Oversee a high school photographer-in-training.
- Assist around camp when called upon.

Qualifications:

- At least 18 years of age.
- Experience in photography
- Knows how to edit and sort photos
- Can use word processor & powerpoint

C.I.T. (Counselor-In-Training)

This is a summer volunteer position. C.I.T receives community service hours for graduation. Form should be given to Program Director for completion. This position requires staying at camp the entire week(s) assigned to serve.

Responsibilities:

- Support a Sr. Counselor manage a small group of camper.
- Engage with campers daily, loving and inspiring them.
- Lead small group discussions under supervision of Sr. Counselors.
- Help plan and execute activities.

Qualifications:

- At least 16 years old.
- Enjoys working with kids.
- Hard worker with commitment to learn.

P.I.T. (Photographer-in-Training)

This is a volunteer position. P.I.T receives community service hours for graduation. Form should be given to Program Director for completion. P.I.T has flexible hours and days. They can work as little or as they would like. Lodging is not available for this position.

Responsibilities:

- Support Lead Photographer in daily responsibilities.
- Take pictures just about every minute of the day.
- Help create end of the week slideshow of photos for Friday dinner.
- Assist around camp when called upon.

Qualifications:

- At least 16 years old.
- Enjoys photography.
- Hard worker with commitment to learn.

Lifeguard

Responsibilities:

- Instruct campers on pool rules and regulations in firm but polite manner.
- Facilitate an initial deep-end swim test for all interested swimmers.
- Facilitate swimming in pool.
- Facilitate kayaking/ canoeing in lake.
- Lock pool facilities, turn off pool lights each day.
- Communicate maintenance needs to Camp Director.
- Assist around camp as called upon.

Qualifications:

- At least 16 years of age.
- Able to handle emergency situations and recall first aid training.
- Have proper FL lifeguard training and certification, or able to get it done before working.

Kitchen Staff

Responsibilities:

- Under direction of Head Cook, assist in the preparation of camp meals.
- Setup the dining hall for each meal.
- Cleaning kitchen and dining hall.
- Maintaining exceptional hygiene standards in the kitchen at all times.
- Carry out any other task/ responsibility as designated by Camp Director and/ or Program Director.

Qualifications:

- At least 16 years of age.
- Able and willing to work with food safety guidelines.

Program Assistant

Responsibilities:

- Accomplish tasks assigned by Program Director.
- Lead summer staff alongside the Program Director.
- Oversee the program in the absence of Program Director.
- Give support to Dean and Chaplain as needed.
- Store camper data into online database.
- Provide direction and advice to camp counselors.
- Help worship leaders with running slides during worships.
- Facilitate camp activities as assigned.
- Set up, tear down, and store away activity equipment.
- Assist with medication distribution under supervision of Program Director.
- Help facilitate cabin cleanup with other support staff.
- Shop for program supplies when called upon.
- Oversee camper mail (emails and postage) and deliver to Dean for distribution.

Qualifications:

- At least 18 years of age.
- Have well developed organizational skills.
- Have previous leadership experience.
- Have previous experience working with kids, disciplining kids and working with parents.
- Previous summer camp experience is preferred but not required.